

# Central Bell County Fire & Rescue

## Meeting Minutes

The Central Bell County Fire & Rescue held its monthly meeting on November 14, 2017 at 7:03pm at Central Bell County Fire Department.

The meeting was opened by Cassandra Morrow.

Cassandra Morrow took Roll call and the following were present

FF Dale Hammerschmidt

Franhceska Abney

FF Emily Haddock

C. Jason Worsdale

FF Zackary Castlow

FF Jalon Johnson

PFF Kimberly Ricardo

BC Tommy Litton

Vergie Wittkop

SO Bart Thomison

PFF Jacob Staats

LT Luisa Oliver

LT Tony Nesbit

### **Nonvoting Members Present:**

Bridget Carlson

PFF Tylor Steele

PFF Steven Turner

JR PFF Cody Normand

### **Guests:**

Jozlyn Boykin

Dakota Moore

Motion to approve the **Agenda:** Motion was tabled due to not enough members at the time meeting started.

Motion to approve **Minutes from October 10, 2017**: Motion was tabled due to not enough members at the time the meeting started.

**Treasurer's Report**: Motion was tabled due to not enough members at the time.

-Cassie went over treasure report and Bridget and Cassie fixed our quick books and they are now synced with our bank accounts.

- In the following accounts We have:

Aux account \$1300.00

City account \$800.00

Main account \$600.00

**Officer's Remarks:**

**Chief Worsdale**- stated the following:

- Month of October we had 116 calls
- 1,237 for the year in calls
- Harker Heights Chief visited and is impressed with squad. Harker Heights is looking at us for automatic aid. This is a big thing being a Volunteer Fire Department. Keep setting the Standards and doing what you are doing.
- Would like to have station 2 in service and staffed come January 1<sup>st</sup>.
- Last month we have been on 3 structure fires with Belton FD, and they were very impressed with those who took that call and would like to arrange dinner for the ones on that call. Will keep you all posted in regard to that.

BC Litton- Stated the below:

- Thank you for all who picked up truck checks
- We need to continue checking Med Bags.
- Fleet is looking good.
- As well, do what you are needing to do to get your certification if this is what you are working towards.

SO Bart Thomison- Stated the following:

- PPE is being used and very happy to see that.
- If you see something unsafe please see me.

- Station 52 is going to need some help so if you are available and able to help please do.

Bridget Carlson- Stated the below:

- Will be taking off the parade.
- We were also given the option regarding an event that pretty much pays for itself and does not require us to be there. It is like an auction and it is something I will be signing us up for.

**Fundraisers: We raised a little under \$4300.00 at the last Fill the Helmet.**

**Bylaw committee meeting:**

**Cassie read the following in regard to the bylaw committee meeting:**

**On Nov 24, 2016 a change was submitted for:**

**N/A- Needs to be added**

**Proposed New Wording:**

**Applicants that are prior auxiliary must meet requirements for firefighter and be voted on by membership to go to firefighter status.**

**Applicants coming from auxiliary will still have a 90 day probation period.**

**Benefit of the change:**

**To keep members from changing back and forth**

**Bylaw committee met on Oct 16, 2017 change was recommended.**

**On June 14, 2017 a change was submitted for:**

**Article II membership. N/A needs to be added.**

**Proposed New Wording:**

**At no time will the member of the Corp. be another member of another VFD within the Corp First due mutual aid area.**

**Benefit of the change:**

**This will resolve members too tired for their shift and any conflict of interest between depts.  
Bylaw committee met on Oct 16, 2017 and request was recommended.**

**On June 14,2017 a change was submitted for:1**

**Article 2 Sec 1 B1 App process Item 4**

**N/A needs to be added**

**Proposed new wording:**

**Applicants need to attend each shift before being voted on.**

**Benefits of the change:**

**This will make sure applicants are known by all members. This also gives the applicants the chance to see how each shift is ran.**

**Bylaw Committee met on Oct 16,2017 and change was recommended.**

**On October 9, 2017 a change was submitted for Pg 13 Section 4, Paragraph A, The Trustee shall: A. Oversee Auxiliary members and delegate day to day matters to the auxiliary members.**

**B.Keep a check on organization finances.**

**C. The Trustee will serve for a term of 2 years.**

**The proposed New Wording:**

- A. In the absence of an appointed Auxiliary Chairperson shall oversee Auxiliary members and delegate day to day matters to the auxiliary member.**
- B. Remove-and replace with : Complete any tasks appointed in writing by the fire chief Board President with the approval of Chief Officers.**
- C. Remain the same**

**Benefit of the proposal:**

**Conflict of duties between trustee and auxiliary chairperson. Have a generic description that will allow anyone to serve as trustee and have appointed tasks by Fire Chief and Board President.**

**Bylaw committee met on Oct 16, 2017 Change was recommended.**

**On October 9,2017 a change was submitted in regards to the Fraternization policy: The following changes were made to the policy to replace the wording from employee to member. Also the following statement was added: "Those in a relationship prior to this change will be grandfathered in."**

**Bylaw committee met on Oct 16, 2017 Change was recommended.**

**On October 9,2017 a change was requested for the following:**

**Guests who are not family members are not permitted to be unsupervised at anytime.**

**Proposed New Wording:**

**Guests who are not family members family members under the age of 18 years of age are not allowed to be left unsupervised at anytime.**

**Benefit of the change:**

**Safety of children and to protect the department.**

**Bylaw committee met on Oct 16, 2017 and request was rejected.**

**On October 9, 2017 a change was requested to be added:**

**Proposed new wording:**

**Members are responsible for supervising their guests at all times.**

**Benefit of change:**

**To not make other members watch their guests.**

**Bylaw Committee met on Oct 16, 2017 request was rejected due to this already being stated in section 3.**

**On Oct 15, 2017 a change was requested for the following on page 5:**

**The application process-Firefighter**

**The application process for firefighter shall be as follows:**

- 1. Submit written application**
- 2. Operations captains interview**
- 3. Fire Chiefs approval**

4. Attend at least three meetings, two of which must be training meetings and one must be a business meeting.
5. Background check from Texas DPS and Drug test paid for by the applicant.
6. Vote of the membership during the next business meeting in which the applicant must be present.

**Proposed new wording:**

**The application process for firefighter shall be as follows:**

1. Submit written application
2. Operations Captain interview
3. Fire Chiefs Approval
4. Attend at least three meetings, two of which must be training meetings and one must be a business meeting.
5. Background check from Texas DPS and drug test paid by the applicant.
6. Vote of the membership during the next business meeting in which the applicant must be present.
7. Upon application submission you must provide proof of a valid driver's license. With a current copy of your motor vehicle report.

**Benefit of the change:**

The benefit of the change would allow us to know ahead of time if the applicant is able to drive a department vehicle. This will also allow the applicant (a set time by us CBC) to pay all fines and fees, before getting voted onto the department.

**Bylaw committee met on Oct 16,2017 and request was approved.**

**On Oct 15, 2017 a request was submitted for the following: Section 2: Code of conduct Pg 9 paragraph 2:**

**Unsupervised guests and minor children under the age of 18 years old who are not members of the Dept are not permitted in the fire station or at locations where the Corp. is conducting training, business meeting, special details, and work calls. This allows everyone to focus on their task at hand and not have to worry about the safety or conduct of the children or guest.**

**Proposed new wording:**

**Guests and family members are not permitted in the fire station or at locations where the Corporation is conducting training and or work calls.**

**Benefit of change:**

**To allow guest and family members at business meetings and fundraising events.**

**Bylaw committee met on Oct 16,2017 and request was recommended.**

**On Nov 6, 2017 a request was submitted for the following: Pg 15 Section 1, paragraph C**

**Current wording states: Persons qualified for election to an elected position in the corporation shall be at least twenty-one (21) years of age, of good moral character and otherwise meets the qualifications for membership in the company.**

**Proposed wording:**

**Persons qualified for election to an elected position in the Corporation shall be at least twenty-one (21) years of age, of good moral character, pass a complete background check, must not have served as a chief officer or on the board of directors for another fire department or cooperation in which a past or ongoing investigation by a local, state, or federal government has taken place, must not have been fired from a previous job, paid or otherwise, due to suspicion of theft, misappropriation of funds, or moral turpitude, and meet the qualifications for membership in the company.**

**Benefits of the change:**

**To ensure integrity of the department.**

**Bylaw committee met on Nov 8, 2017 and request was recommended.**

**MEMBERSHIP:**

**Jozlyn Boykin– Total For: 12 Against: 0 Abstentions 1 Motioned by Willie Bailey and Second by Virgie Wittkop Passed: Yes**

**OLD BUSINESS: N/A**

**NEW BUSINESS: none**

**ELECTIONS:**

**President : Cassandra Morrow**

**Vice President: Bridget Carlson**

**Treasurer: N/A**

**Trustee: N/A**

**MEMBERSHIP COMMENTS:**

**Willie Bailey stated how he keeps in touch with old fire chiefs and how they are real impressed with us. He was able to get with them to make plaques and certificates.**

**Board Comments: NONE**

**Meeting Adjourned By President Cassandra Morrow : Motioned by Franhceska Abney Second by Cassandra Morrow Motioned Passed**

**Adjourned at: 7:45pm**